

Minutes of Chesapeake Spokes.org
March 16, 2010

Call to order: An open board meeting of the Chesapeake Spokes.org (CSO), was held in Jason's home, Aberdeen, MD on March 16, 2010. The meeting convened at 7:00.

Members in attendance: Jason Croasdale, Lisa Croasdale, Missie Wakefield, Carl Wakefield, Kerry Revell, Michael Leaf, Neil Buchness, Susan Wettig, Sandy Krause, Keith Edwards, Margie Coski, Terri Broemm, and Sandy.

1. Member, Micahel Leaf, P.A., has offered to prepare the club's new articles of incorporation and bylaws. The filing fee is \$170.00. His time is donated as a sponsorship. Mike reviewed some of the requirements and submitted a letter detailing these requirements to Jason Croasdale.
 - a. We will be formed as a 501(c)(7) non-profit corporation for clubs/socials.
 - b. We need to assign the Board of Directors and officers.
 - c. We need to complete club bylaws.
 - d. During this meeting, the following individuals volunteered to form a committee to work with Mike to complete the club bylaws. These members are:
 - i. Neil Buchness, Jason Croasdale, Missie Wakefield, Kerry Revell, Michael Leaf and Carl Wakefield.
 - ii. We will meet at Jason's house on March 23 at 7 pm and have a final meeting to wrap everything up on March 30.
 - e. We needed a legal mailing address. We will presently use Jason's home as the club's legal address.
 - f. We voted to assign Michael Leaf as our Resident Agent.
 - g. Upon completion of incorporation, we will file for a tax ID.
 - h. Upon completing of incorporation, Jason will open a club checking account. We will discuss this further at the March 23 meeting.
2. Missie, as Bike Fit Solutions, will sponsor the club and pay the first year's insurance. This will be completed this week. Upon receipt of further sponsorship money and dues and required paperwork, we will add additional insurance to cover club officers, etc. This requires separate under-writing.
3. The new Board of Directors was organized to get the club started.
 - a. Jason Croasdale—President
 - b. Susan Wettin—Vice President
 - c. Kerry Revell—Secretary
 - d. Sandy Krause—Treasurer
 - e. Keith Edwards
 - f. Margie Coskie
 - g. Carl Wakefield
4. Web Site: Carl has did the initial setup of our new web-site -www.chesapeakespokes.org. Both Jason & Margie/Keith will be added to allow for both management and content editing. We will continue to look for a new volunteer to take over the primary responsibility of the web-site and list server.

5. Ride Lead Coordinator: Margie is the Ride Lead Coordinator. She has scheduled the first open meeting for anyone interesting in being a ride leader and/or submit your thoughts/ideas. The first meeting will be 7:30 on March 22 at La Toteca in Campus Hills Shopping Center.
6. Lisa Croasdale volunteered to take over membership.
7. We decided that this year we will charge \$15.00 for membership. To keep things simple this year, we decided to start with just having people complete the membership form and sending a check to our club address. This will be added to the Website. After we get the club business finalized, we will consider adding online payment. **It was agreed that membership would be on an individual basis; there will not be an option for family memberships. Minimum age requirements will be decided once Missie looks into the insurance.**
8. Club Survey: We decide to defer a club survey until the end of the bike season.
9. We will begin to have monthly socials beginning on April 23 at 7 PM. Susan Wettig has volunteered to host the first party. This will be an informal gathering: BYOB and a side dish/desert. Susan will forward details via CSWtalk and we will post them on the web.
10. Terri Broemm has volunteered to do CPR & First Aid Training at Harford Vo-Tech High School for the club. We will encourage all ride leaders to participate in this training.
11. Terri Broemm will also ask Harford Vo-Tech about hosting regularly scheduled bike maintenance clinics. We already have a group of people wanting to participate and qualified bike mechanics willing to help.
12. We will organize a ride on Saturday, March 20, at 9 am starting from Gardiner's side of the Campus Hill Shopping Center.

Adjournment: The meeting was adjourned at 8:45.

Kerry Revell
Secretary
Chesapeake Spokes.org

3/18/10
Date of approval